



Y Ganolfan
Dysgu Cymraeg
Genedlaethol

Policy Name	Fees and Discounts Policy
Date of Approval	August 2025
Next Review Date	September 2026
Signature of Chief Executive	

CYMRAG

Dysgu
Learn



Llywodraeth Cymru
Welsh Government

DISCOUNTS

Only the discount structure set out in this document (below) will be available for providers to implement. In order to reduce the administrative burden of gathering evidence, learners will be required to certify that the information is correct – a provider may request evidence, and if this is not achieved, the discount will not be guaranteed. Discounts cannot be combined, i.e. if the provider offers a course at half price, there will be no further discounts, e.g. utilising the Early Bird and New Learners discount.

Discount name	Definition	Who is eligible	Discount	Proof
Early Bird	Learners who enrol and pay within a set time limit	All learners	50%	
Returners	Learners returning to learning for the second year, who enrol and pay within a set time limit. If there is a learning gap of more than a year, the learner is not eligible.	All learners	50%	Provider will be able to identify returners from the Interactive Site data.
New Learners	Learners who register within a set time period	All learners	50%	Provider will be able to identify learners from the Interactive Site data.
New Learners, Entry Level 1 and 2	Learners who register within a set time period	All learners	50%	Provider will be able to identify learners from the Interactive Site data.
Students aged over 26 years	Studying a training course (in addition to the Welsh for Adults course) with a College or University.	Learners who can prove that they are students.	50%	NUS card or College/University ID card
On benefits	Claiming the following benefits: -Universal Credit -Income Support -Housing Benefit -Income-based Jobseeker's Allowance -Income-related Employment and Support Allowance -Working Tax Credit -Child Tax Credit -Pension Credits -Personal Independence Payment -School Essentials Grant	Learners who can prove that they receive benefits.	100%	Benefits documents

Asylum Seekers	A scheme ensuring that asylum seekers can learn Welsh	Asylum seekers who do not have the right to work in the UK but have the right to study	100%	Asylum Registration Card (ARC)
Learners aged *16-25 *if organization allows learners aged under 18 years	People aged between 16 and 25 from September 2024	Anyone who has not reached their 26 th birthday by the course start date	100%	The system, on registration, will be able to recognize from the DoB that no fee is required.
Education Workforce	Scheme to encourage those working in the Education sector to learn Welsh	-Qualified teachers in-service or searching for a post -Newly qualified teachers searching for a post -Teachers/ supply assistants -Individuals currently training to become qualified teachers -Teaching Assistants currently in employment -Leaders -Advisory teachers	100%	Managed by the provider – appropriate proof may be requested, e.g. proof of course registration or EWC registration number.
Special offers	A scheme for use by providers to promote specific courses at any time of the year.	All learners	Up to 100%	Managed by the provider

FEES

Providers will charge a fee of £100 for courses at all mainstream levels (programme code 8001:8005). This is based on a fair and consistent offer for learners in all areas of Wales. Providers may use the 'Special offers' discount to promote some courses requiring a lower fee, e.g. Welsh at home, etc.

Providers will offer all taster courses for free. A taster course is defined as one within programme code 8007 with a duration of up to 10 hours.

Refunds

It is recommended that providers follow the refund structure below when learners do not continue with the learning to the end of the course (mainstream only). An explanation of the refund policy will be provided to learners at registration:

- If a learner does not attend the first lesson, or withdraws from the course before its start, 80% of the fee may be refunded.
- If a learner discontinues learning within the initial 4 weeks, 50% of the fee may be refunded.
- If a learner decides to discontinue after the first 4 weeks, no refund will be offered.

It is recommended that providers also use their customary discretion when dealing with unusual or exceptional cases.

Random checks

In order to reduce the administrative burden, it is recommended that documents allowing courses to be offered for a significant discount, or for free, be checked at random.